

**ASSOCIATION OF SCOTTISH PRINCIPAL
EDUCATIONAL PSYCHOLOGISTS**
www.aspep.org.uk

Carolyn Brown (Chair)
Psychological Service
Fife Council
County Buildings
St. Catherine Street
Cupar, Fife
KY 15 4TA

Barry Syme (Secretary)
Psychological Service
South Area
Glasgow City Council
c/o Battlefield Primary
Carmichael Place
Glasgow, G42 9SY

ASPEP Executive Meeting
Friday 25th April 2014
(10.00 – 13.00)
(Raploch Community Centre)
Minute of Meeting

Present: Carolyn Brown (Chair), Rodger Barrow, Frank Coletta, Shona Crawford, Roslyn Redpath, Barry Syme (Minutes), Jacqui Ward

Apologies: Kate Watson

1. Previous minutes- executive meeting 13.2.14
Minutes accepted as accurate and should be put on web site **BS**
2. Matters arising
 3. Recommend that ASPEP members look at Doran Review Workstream 4 and possible issues around local commissioning of services. Roslyn to forward ADES email to Executive via Barry. **RR/BS**
 5. No update on the draft communication strategy.
 7. Assessment Position Paper (final version) has been circulated to ASPEP and SDEP, to be logged with acknowledgements at Main Meeting. **CB**
 10. Briefing Paper on the role of ASPEP representatives to be drafted by Barry. **BS**
 11. Conference timeline has been circulated and planning is progressing.
Conference Committee
 12. ASD National Research Group- next round of seminars are on 28/29 April 2014. ASPEP representatives will be attending and will meet during the day to discuss proposals for next steps. **CB/SC/JW/SP/FC**
3. Standing items:

Treasurer's Update

Numbers currently at 55 paid up members, account circulated by Frank. At the present level of subscription (£35 per year), the accounts will be at £0 after 2 years. There has been no download of funds from SDEP.

Following discussion amongst the executive it is recommended that the subscription is raised to £40 for 2015, this would have to be agreed at the November main meeting. **FC**

It was also agreed that in order to save money, catering would be limited to tea/ coffee at executive meetings and lunch would only be provided at main

meetings and Joint ASPEP / SDEP Executive meetings. Barry will arrange the change in catering requirements for future meetings. **BS**

Website

New updates have been added along with a page of links to all Local Authority Educational Psychology Websites. There is also a feedback page. There was discussion around the potential use of Twitter as a means of getting information out to the public. Barry to discuss this with Sarah Philp. Barry to look at web logs to monitor usage and bring to next meeting. **BS**

Correspondence

Carolyn has written on behalf of ASPEP to Professor Jim Boyle at University of Strathclyde regarding a proposed change to ICT Rights for Practice Tutors. This has led to a positive outcome with Practice Tutors not having to pay £55. This information to be shared at Main Meeting.

QRG

Shona is still awaiting feedback from BPS Committee on the Stage 2 Handbook. New Qualification Regulations have been issued by the BPS and a copy should be on the website. Shona to look at these and feedback at next meeting. **SC**

Shona clarified the matter of RAPPS registered Coordinating Supervisors. A probationer can start supervision but the Coordinating Supervising Psychologist should attend the next available RAPPS training (if not already registered). There is no fee for a Service if you are supervising a Probationer. Shona will give a brief update at the next main meeting. **SC**

4. Workforce Planning (WFP)

National Steering Group for EPs in Scotland

Draft minutes from March meeting have not been circulated yet.

Carolyn and Frank have had a meeting with Laura Ann Currie, Colin Spivey and Drew Morrice (EIS) on 24.4.14. Carolyn proposes to circulate a brief summary to members in advance of the main meeting.

It is agreed that we need to collate WFP data to inform the profession and be available for scrutiny.

Validated Self Evaluation

Linked to the previous agenda item, Rodger provided an update on the VSE meeting that took place on 24.4.14. VSE is now progressing in 3 phases- Phase 1- Recruitment for a full time permanent HMIE linked directly to the development of VSE in Services.

Phase 2- Letter to go out to all Directors of Education for identification of Associate Assessors.

Phase 3- To support the cycle of VSE there will be a full time secondment to support the Associate Assessors.

5. Dundee Course Selection Feedback (refer to summary paper circulated last week by CB)

A summary report from Vivienne Sutherland and Bill O'Hara was circulated and discussed. Concerns are clearly highlighted around the reduced number of candidates attending the selection process and the potential overall reduction of proportion of top quality candidates of those interviewed. The

Executive endorse the recommendations made in the report and thank Vivienne and Bill for their work in this task.

In regard to a member of the Executive linking to the short life working group, Barry will contact Vivienne. **BS**

6. Cross Border Position Paper- update

Jacqui distributed a draft paper that looks at best practice. Jacqui to circulate an electronic copy when available. It was agreed that the Executive would look at the paper and give comments to Jacqui and bring back to next meeting. **EXEC**

7. Substantive Item- main meeting agenda

Format of the day

The Executive discussed various options and ways of making all members more involved. It was agreed that

i. ID badges for those attending along with name cards with service name. **BS**

ii. Seating to be in large rectangle as before

iii. Draft agenda for the day

10:00-11:00 Business Meeting and standing items

11:00-11:12 Update on VSE -Rodger

11:15-12:30 Group Discussion- "**How do you self evaluate in your service?**" Ensure 5 Groups with a mix of members.

12:30-1:15 Lunch

1:15-2:00 Feedback from National Groups and Discussion

2:00-3:00 Group Discussion on GIRFEC Paper

3:00-3:15 Feedback and Close

Barry to send out Agenda and any papers by Friday 2nd May. **BS**

8. Representatives on National Groups List ASPEP / SDEP

This is being updated and will be posted on website **BS**

9. National groups feedback

a. Joint Forum

E-mail received from Bill O'Hara requesting any items for next Joint Forum meeting on 16th May 2014. Frank to submit items via Barry **FC/BS**

b. Education Scotland

No updates

c. Invite to ASN Seminar 9th May

Shirley Paterson has kindly agreed to represent ASPEP at the ASN Seminar at the Scottish Parliament on 9th May 2014. Shirley will hopefully be able to attend the main meeting later that day. **SP**

10. Confirmed Dates/venues of future meetings

Dates and venue have been confirmed for the rest of this year and until June 2015. Next joint ASPEP/SDEP Executive meeting is 6th June 2014 at Raploch Community Campus. Barry to check catering arrangements with Irene. **BS**

11. AOCB