

**ASSOCIATION OF SCOTTISH PRINCIPAL
EDUCATIONAL PSYCHOLOGISTS**
www.aspep.org.uk

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ASPEP Executive Meeting
Friday 5th December 2014
(10.00 – 13.00)
(Raploch Community Centre)
Minute of Meeting

- 1. Present:** Carolyn Brown (Chair), Rodger Barrow, Frank Coletta, Shona Crawford, Roslyn Redpath, Kate Watson, Fergal Doherty, Barry Syme (Minutes), Jacqui Ward

Apologies: Sharron Harper

- 2.** Previous minutes- executive meeting 4.9.14 – changes to be made to Item 4 Correspondence with SCSC.
Minutes accepted as accurate and should be put on web site **BS**

- 3.** Matters arising
- Chief Supervisor- Shona to check with Martin Gemmell on this. **SC**
 - Talking Heads from Conference – Barry to add to website. **BS**
 - SEEMIS bid has been submitted.
 - Communication Strategy Paper- some changes have been made and this has been signed off by the executive.

Main meeting Minute 7.11.14- accepted as accurate, Barry to send out final draft to members. **BS**

- 4.** Standing items:

Treasurer's Update

Numbers currently at 59 paid up members, this is the largest number to date. Annual subscription increase to £50 was accepted at main meeting and will come into effect in May 2015.

Website

Link to the kcjones website where annual conference presentation are stored to be set up. **BS**

Correspondence

No items

5. Training Courses update and EPIT Placements and Support Requirements.

4 ASPEP members have agreed to support the Strathclyde selection process. There have been 55 applicants and 32 will be considered for interview at a meeting on 15.12.14.

A working group from ASPEP needs to establish a framework to look at the training courses and it is proposed a sub-group establish a remit and link with the SDEP training committee. A solution focussed approach from Services would help guide future training needs.

Carolyn to ask Vivienne Sutherland to chair this sub-group and for the group to have a draft plan for the next 6-9 months including linking with both Course Directors and other interested parties. An initial report is requested for the April Executive meeting. The Chair of the SDEP Training Committee should be invited to attend this meeting.

CB/VS

6. Roles and responsibilities paper- SDEP and ASPEP

It is proposed that existing representatives are asked if they wish to continue to cover national groups and what are they are working on or have a particular interest in. It is agreed that other members should be involved in national groups.

The current document should be dated and added to the website. This could be an agenda item on the Joint Development day.

RR/SDEP reps

7. Suggested items for the Joint Development day are:-

Roles and Responsibilities on national groups

VSE

Training Courses

WFP

Joint Protocol for running training events/ seminars e.g. ASD, ASN Tribunals

RR to liaise with SDEP reps

RR

8. Workforce Planning

Linzi McCorkil from North Lanarkshire Council has been appointed on secondment as a Data researcher for 12 months starting 12th January 2015. She will be based in Education Scotland in Glasgow. There is a meeting of the WFP steering group on 12.12.14 involving Frank, Carolyn, Barry, Laura-Ann Currie and Sarah Philp.

FC/CB/BS

There was discussion around how the profession evidences the amount of 1) direct work e.g. consultation, advice, casework and 2) preventative / universal work. There also needs as cost / benefit analysis in relation to ASN e.g. ASD in the long term etc.

Frank has been working on a paper and will circulate to Exec.

FC

Next meeting of the NSSGEP is on 26th January 2015 at 10am.

CB, FC, BS

9. VSE

Roger provided can update from the reference group. The Mid Lothian EPS pilot VSE has concluded and a report is available on the web. The reference group is meeting next week. Eddie McGee has left the group and Sarah Philp along with Alison Crawford and Fiona Yarrow will now represent the SDEP.

The reference group may have an opportunity to look at and revise the paperwork.

A replacement representative from ASPEP is required as Shona Munro is retiring. It was agreed that Roslyn will now join the VSE Reference Group on behalf of ASPEP. **RR**

10. Follow up to the Tribunals Themed Discussion

Carolyn has the responses from the discussion and will send to Barry. Alison Crawford is to chair a sub group looking at this area. **CB/BS/AC**

Shona raised the matter of reports from Gavin Reid relating to individual support for Dyslexic pupils. This has not been seen as an issue by other services as yet.

Draft guidelines should go to ADES via the ASN Children and Young People Network . Roslyn, Kate and Jennifer King are represented on this group. Advice should be sought from John Butcher, chair of this network group. **BS/CB**

It was agreed that in future all Position Papers and Guidelines from ASPEP should have a standard front sheet and acknowledgements. **BS**

11. OOA LAC Best Practice Paper

Fergal circulated an updated version of the draft paper based on feedback from services. The relevant changes were discussed. Exec members to look closely and any feedback regarding final change to Fergal by 9th January 2015. Final sign off version to be sent out by 31st January 2015. Carolyn to send revised draft to Mark Wilson. **EXEC and CB**

12. Review of Position Papers

Mental Health and Wellbeing Paper- Barry to look at. **BS**

Confidentiality Paper- needs updating in light of new Children and Young People Act 2014. Shona agreed to lead on this but assistance from the sub group on consultation papers should be sought. BS to send out to consultation response group.

13. National groups feedback

- a. Joint Forum
Carolyn to ask Vivienne for update from meeting with EIS. **CB**
- b. Education Scotland
No updates
- c. ASD Seminar
Carolyn to send out summary of outcomes from the last seminar. **CB**

14. AOCB- Links with new Cabinet Secretary to be consulted at Joint Development Day.