

**ASSOCIATION OF SCOTTISH PRINCIPAL
EDUCATIONAL PSYCHOLOGISTS**
www.aspep.org.uk

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ASPEP Executive Meeting
2nd September 2016

Present: Nick Smiley, Roslyn Redpath, Barry Syme (Chair), Carolyn Brown (Minutes), Frank Coletta, Fergal Docherty

Apologies: Sharron Harper, Kate Watson, Shona Crawford, Roger Barrow, Jacqui Ward (Secretary)

1.	Welcome and apologies	
2.	Previous minutes accepted	
3.	Matters arising: Previous Executive Meeting Minutes (17 th June 2016) 5.2 BS contacted 2017 Mental Health organisers. ASPEP reps to attend. 5.4 NS has contacted Scottish Government researcher. No further action required. 9.1 BS to action position paper re promotion of ASPEP Conference. ASPEP Main Meeting Minutes (6th May 2016) no additional action points.	BS BS
4.	Standing items:	
4.1	Treasurer's Update: <ul style="list-style-type: none"> Some members still to update payments Agreed FC to send reminder to all unpaid members. 	FC
4.2	National Groups Feedback: Agreed to design a substantive item at main meeting in November.	BS/JW
4.3	ASPEP Exec Membership:	BS

	Barry to check Executive membership with a view to updating Exec membership at November meeting. JW to circulate membership in advance seeking possible nominations.	BS/JW
5.	Correspondence:	
5.1	Email from E King re Leadership and Management, circulate membership for awareness.	JW
5.2	Request from Fife Council re PEP selection, Fergal to follow up. PEP post enquiries:	FD
5.3	<ul style="list-style-type: none"> Two enquiries from Midlothian and Clacks re LA's requirement to appoint PEP. Refer to joint forum BS to contact Nigel Atter (BPS) 	BS
5.4	Doran National Commissioning Group: CB had circulated draft strategy and related papers in advance of last meeting – it was not possible to identify a sub to attend. CB to progress and link with FC and consider a possible research proposal on behalf of ASPEP for the Doran Commissioning Group.	BS/FD BS CB/FC
5.5	Response to Mental Health Strategy Consultation Deadline for submission 16 th September back to SG. Consultation events currently ongoing.	BS/ ALL
6.	Joint ASPEP/ SDEP Workplan Representatives <ul style="list-style-type: none"> Allocation of tasks. JW to circulate final work plan prior to November Main Meeting seeking offers from the membership to take on tasks in work plan. Final work plan to be circulated with November agenda. In the Work plan, shift sections: Core Tasks and What EPs do, to appendices. 	JW JW
7.	Education Scotland	
7.1	Scoping and scanning document has been circulated to membership.	
7.2	VSE No further update. BS to seek any updates from Laura Ann Currie.	BS
8.	Training Courses	
8.1	QEP survey: SC to take up with BPS (if need be link to Frank first)	SC
8.2	BS to reply to Martin Gemmell's query re NSSGEP work stream three responses. Frank has drafted response to the workstream 3 query	BS FC

8.3	which was circulated to membership for comment – now complete.	VS/BS
8.4	Update from VS re training courses. Update provided from BS	
9.	Research National Action Enquiry	BS/JW BS JW
9.1	<ul style="list-style-type: none"> • Project research questionnaire on mental health agreed by the executive • Agreed to invite LAC to November meeting to provide National Action Enquiry Update 	
9.2	Annual Conference Discuss further at December ASPEP Exec following feedback from course organising committee at November Meeting. JW to approach conference committee members in advance.	
10.	New Models of Service Delivery <ul style="list-style-type: none"> • Useful seminar in June • Agreed that ASPEP should run another session during November Main Meeting. BS to structure session along with SH. Structure of session to include: <ul style="list-style-type: none"> - Overview from June - New examples - General discussion 	BS/SH
11.	Agenda Items for November Meeting <ul style="list-style-type: none"> • Business items including nominations for Exec • LAC input re National Action Enquiry • National groups update • Models of service delivery (possibly eight contributors) • WFP feedback • Feedback from conference and suggestions for future conferences 	
12.	AOCB <ul style="list-style-type: none"> • CB follow up 2012 ASD survey with ASPEP membership. CB to send draft to Exec for approval prior to sending out to membership 	CB

Next meeting: Friday 2nd December 10.00 -1.00 Raploch Community Centre Stirling