

**ASSOCIATION OF SCOTTISH PRINCIPAL
EDUCATIONAL PSYCHOLOGISTS**
www.aspep.org.uk

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ASPEP Executive Meeting
Friday 6th June 2014
(10.00 – 13.00)
(Raploch Community Campus)

Minute

Present: Carolyn Brown (Chair), Rodger Barrow, Shona Crawford, Roslyn Redpath, Barry Syme (Minutes), Kate Watson, Fergal Doherty

Apologies: Frank Coletta, Jacqui Ward, Sharron Harper

1. Welcome to Fergal Doherty and Sharron Harper on joining the Executive group.
2. Previous minutes- executive meeting 25.4.14
Amendments- Changes to be made to wording on item 4 paragraph 2.
Minutes accepted as accurate and should be put on web site **BS**
3. Previous minutes- main meeting 9.5.14
To be checked by Exec members and any comments to Barry. To be signed off at next meeting. **Exec**
4. Matters arising
Item 2.3- Doran Work stream 4 Dates have been sent out to local authorities. A number of ASPEP members will be attending on 20th June in Edinburgh and 25th June in Glasgow.
A list of private providers is to be circulated to the Executive by Shona. **SC**
5. Standing items:
 - **Treasurer's Update**
Frank had submitted apologies so no report was available.
Matter arising from main meeting was the proposal to look at increasing subscription for 2015-16, this would have to be taken to the November main meeting. It was clarified that if a subscription is not paid then the members name will be removed from the e-mail distribution list. It was also agreed that services cannot send representatives who are not ASPEP members.

- **Website Updates**

It was agreed that an electronic copy of the Currie report should be put on the VSE page of the website. Roslyn to send a copy to Barry **RR**
Copies of the Quality Standards for Local Authority EPS should also be added. **BS**

Website hosting is due for renewal in July **BS/FC**

- **Correspondence** –Draft Statutory Guidance on Early Learning and Child Care

A request for comments from Services has been sent out and we are awaiting responses. It was agreed that any responses should be sent to Carolyn for collation by the 13th June 2014. Barry to send out a reminder.

BS

- **QRG**

Linda Corlett has requested a meeting of the QRG. Shona is planning to arrange a meeting for August.

Shona will send out the revised candidate handbook to services even though the BPS has not responded. **SC**

5. Responses from themed discussions at main meeting

-How do we self evaluate? Roslyn has collated the responses from the discussions that took place on 9th May 2014. These have been grouped into themes and a copy will be put on the website on the VSE page. **BS**

-GIRFEC Guidance. This is being completed by Roslyn. **RR**

6. Training courses update and EPiT Placements and Support Requirements

Following contact with Elizabeth King in relation to a need for some additional placements for Year 2 trainees on the Strathclyde Course, the advice was that Jim Boyle should contact ASPEP. Jim has since contacted individual services and places have been offered.

The matter of trainees joining the course for Year 2 following a break or a placement breakdown was discussed. There was a shared concern that the information being provided by the University may not be sufficient to allow services to be clear how much support the EPiT would require. One example provided was where an EPiT returned for a second year after taking time out on medical grounds with a medical certificate. In this case would the service be informed of the nature of the medical condition by the University? The implication for services can be significant.

ASPEP Executive feels that there needs to be a discussion with both Course Directors on this matter. The working group set up (see Main Meeting Minute) following the Dundee Course selection could include this in their remit. Elizabeth King should be invited to be involved. Kate Watson also has indicated an interest in joining the sub-group.

Barry will link with sub-group with a view to a meeting being arranged to progress related issues. **BS**

The degree of influence that ASPEP/the profession has on the course structure and content was discussed. Specifically, the requirements from the course when EPiTs are on placement and how this does not necessarily reflect the way that EPs work in schools and communities. Contact should be made with both Course Directors through ASPEP links. Kate agreed to contact Elizabeth King and Bill O'Hara and take to the Programme Advisory Group. **KW**

7. Communication Strategy paper

To be discussed at joint ASPEP/SDEP meeting (6th June pm) with a plan to have a final version ready for the November meeting.

8. Staffing Survey and WFP

WFP- Carolyn provided an update on the meeting that previously took place with Laura Ann Currie and Colin Spivey. The Executive holds the view that the putative research post for data collection should not be located within a service. Carolyn to contact Colin Spivey & Laura Ann Currie regarding an update re the funding for this post. The Executive agreed that all discussions around WFP must go through the Executive. **CB/Exec**

Noted: the newspaper article in the Scotsman this week referring to the staffing issue within the profession.

Carolyn emailed Drew Morrice at EIS 23rd May seeking his involvement re his suggestion about a position paper along with ADES. A starter paper has been submitted but Carolyn has had no response from Drew. It was agreed that Fergal would follow this up with the EIS and Carolyn will provide him with previous correspondence.

Executive agreed that Carolyn to send a copy of the draft paper to Bryan Kirkcaldy at ADES. **CB**

Staffing Survey

The Executive recognise and appreciate all the work that has been undertaken over the past few years by Frank and the researchers within North Lanarkshire EPS in the staffing survey. The staffing survey has been key to informing ASPEP/SDEP's involvement in the National Steering Group.

Given the developments in WFP and the amount of work required it was agreed that this years staffing survey should be put on hold until there is clarification on the future research post.

9. Mental health & well-being position paper

Paper to be looked at by Executive and updated through sharing with teams. Plan is to take this paper back to main meeting. **Exec**

10. Matters to be raised with SDEP Executive

Agenda agreed.

11. VSE Update- response to request for services to opt in

2 Services have responded to the request from Education Scotland –Mid Lothian and Dumfries and Galloway. Falkirk may also be in a position to volunteer. Carolyn will contact Laura Ann Currie with an update on the VSE opt in and also to request that Education Scotland indicate which services they feel would be suitable for the VSE trial. **CB**

There was discussion around the process that the request from an EPiT to undertake a survey of Self Evaluation processes within Services was managed; there had been no prior discussion with ASPEP. Carolyn has since discussed the protocol with Beth Hannah at Dundee University and they agreed in the future similar requests would go through ASPEP.

12. ASN Tribunal Guidance

A paper from Fife EPS has been circulated by Carolyn. It is still in draft form but it should be considered as the basis for future Practice Guidance. Fergal and Roslyn to work on this over the summer.

FD/RR

13. Cross Border Position Paper- update

Any comments to go to Jacqui, Fergal reported that the Glasgow EPS LAC City Lead Group are working on the document and will feedback. Item to be brought back to September Exec meeting.

ALL

14. National groups feedback

- a. Joint Forum- no update
- b. Education Scotland- no update
- c. ASD Research Seminars- Carolyn has copied the presentation she is making next week and sent to Executive.

15. AOCB